

# **Balboa Tennis Club**

## **Operations Rules and Regulations**

1. **All members must check in and have permits with them in order to play. If they don't have their permits they will have to purchase a \$5 replacement card. All people on the court must have a day permit or be a member.**
2. **Singles – one hour reservation  
Doubles - one a half hour reservation  
Court time is subject to availability. The one-hour rule will be enforced during prime time hours of 9am-11am and 4pm-7pm weekdays; 9am-2pm weekends. Court time is at the discretion of the person working the desk.**
3. **We need to know all names of those playing. Only one court will be given out to each group at a time. If time passes and the court assigned appears not to be in use, it will be given away to another party. No back-to-back reservations by an individual or group. Club members are allowed to be on multiple lists, but a member who has made a reservation on a given day may not be on the waiting list at any time during that same day.**
4. **Court slips may be picked up 30 minutes in advance of your scheduled time, provided all players are present. Any court not picked up on the hour will be given out to someone on the waiting list. This way you will not be losing out on court time by waiting in line. If one person checks in, then the court may be held for 5 minutes. All groups must have a court slip in order to play on the court.**
5. **Once you are assigned a court you may stay until you are bumped. Then you must return to the window to get another slip. You may call from a cell phone to check on court availability, but you must physically collect a slip at the window. The first person physically at the window will have priority.**
6. **Only club members are allowed to make reservations by telephone up to 7 days in advance. Court availability is subject to change. You are not guaranteed a particular court. Daily pass holders must request courts in person and may not make reservations in advance.**
7. **Please be courteous to all players and wait until the point is over and their time is up before taking your court. In addition, please do not cross another court to access the one assigned to you. Please use the perimeter gates.**
8. **All league players on teams representing BTC must have current membership.**
9. **Players are limited to three (3) balls per court. Multiple balls are allowed only on courts 1-4 and the stadium.**
10. **Only non-marking tennis shoes are allowed on the courts.**
11. **No solicitation of tennis services or food services are allowed on BTC premises without concessionaire's approval.**
12. **Only club members, Paume Café patrons and day pass holders have access to the clubhouse.**
13. **No refunds of membership fees. Medical leave of absence forms are available at the Reservation Desk.**

