

**Balboa Tennis Club Board of Directors Meeting Minutes
April 19, 2022**

Meeting called to order at 6:35 p.m. by President Gary Smith

Attendees: Gary Smith, Michelle Ford, Todd Linke, Andrew Macfarlane, Maegen Demko, Mario Suarez, M.A. Hillier by Zoom and Colleen Clery Ferrell.

Minutes Approval: The Board Meeting Minutes from the 3/15 and the Special Meeting on 3/29 were approved. MMSC

Guest Presentations - Octavio Ochoa spoke on behalf of the San Diego Tennis Federation. (SDTF) They would like to hold the Pac Cup Championships and San Diego Doubles Tournament at BTC and start at 8:00 a.m. With the influx of new members, the Board previously ruled that no additional outside court requests would be accepted during prime time on weekends from 8:00 a.m. - 12:00 p.m. Octavio acknowledged that Pac Cup was the more important event, involving six different cities. He also brought up requested practice time for this event on Sunday afternoons. Colleen stated that the 3:00-5:00 p.m. slot would be the only option for practice.

President's Comments (Gary Smith) - He told the Board about the serious accident his son Ivan was involved in the past week and that he is trying to carry on his duties as President. The doctors have said Ivan will never walk again as he suffered punctured lungs, crushed ribs, a concussion and a severed spinal cord. Gary has been doing research on stem cells in hope of finding a way to get Ivan's spinal cord reconnected.

Club Director's Report (Colleen Clery Ferrell)

A. Brinker Family Membership - The daughters of Maureen Connolly Brinker have offered to once again sponsor the

Balboa Open Championships for \$5,000. Board members suggested this would be a good opportunity for BTC Pros Eduardo Afini and Armando Sandoval to get experience with Serve Tennis software if they are truly interested in learning more about running tournaments.

- B. National Open dates (June 13-19) - By starting later in June, the tournament will avoid having finals the same day as the Rock-n-Roll marathon and also be able to get more students to play who previously were still in school.**
- C. Daily Log Notes/Membership Totals/Waiting List/Court usage - Membership is at 1585. The waiting list is over 300. Additional members will be invited this month. Overall court usage rate for the month of March is 73%.**

Committee Reports

Budget and Finance (Colleen)

- **Club Finances - There is \$211,237 in the bank at the end of March 2022, with \$50,000 set aside for reserves. Daily permit sales and memberships account for a majority of the income. A large portion of the memberships this month were from the St. Augustine High School team members. On the expense side, the carpet was cleaned in the clubhouse and the hand dryers were installed. The club finished with net income of \$631. Year-to-date (YTD) income is at \$16,421 with memberships, daily permits and outside court rental standing out as the major income producers. YTD Budget vs. Actual is over budget by \$25,000. The budget will be revisited in June to make adjustments. Treasurer Michelle Ford mentioned she would like to increase the reserve funds to \$100,000 at the next meeting. She approved of the budget analysis and made a motion to the Board to approve the minutes, which was seconded by Maegen. MMSC**
- **Facilities - The southwest side of the stadium has thick algae growing on the seating area. For \$1300, Clearly Amazing Power Washing can clean up this area so it**

matches the rest of the stadium, instead of being an eyesore. With a guaranteed warranty, Mario made a motion to approve the expense and Andrew seconded.

MMSC

- **Constitution and Bylaws** - The Club Director retyped the Revised 2015 BTC Bylaws with additional election information approved by the membership and the Board in November 2021. Paper copies were included in the Board Member packets and electronic copies were requested to be emailed.
- **Employment and Personnel** - none
- **Ethics** - none

Contract and Lease

- **Cafe** - none
- **Griffin Tennis/HJKventure** - Requests from new Tennis Director Hiromi Sasano will be discussed in Executive Session.

Other

- **Newsletter** - Publishing projected date - October 2022
- **Website** - Jeff Anderson has taken over as the website tech.
- **Advertising** - none
- **Fundraising** - Sponsorship for the National Open is an ongoing effort.

Unfinished Business

- **Roof bids and approval** - Club Director sent the roof bid from RC Roofing Inc. to Board members to examine and approve. M.A. and husband Scott asked several questions relating to the layers involved in roofing work which may incur additional costs, yet can't be quantified until work begins. Andrew made a motion to approve and Maegen seconded. **MMSC**

New Business

- **SDTF Requests** - Todd reiterated what Octavio mentioned earlier in the meeting about the importance of Pac Cup to the SDTF organization. After discussion, Michelle made a motion to approve the early start for the Pac Cup tournament at 8:00 a.m. for 9 courts. The exact date TBD. M.A. seconded the motion. MMSC
- **Facebook Chat** - Colleen asked Maegen to do some research on Facebook Chat Groups, as there have been some member requests. Maegen determined that the participants would have to be invited and the site content would need to be monitored, which creates some hesitancy on the part of the Board. Maegen suggested watching a similar site for the National Women's Tennis Organization to see how they handle the responses before taking any action at BTC.
- **Copy Machine Buyout** - Contract on the Reservation Office copy machine expired. Purchase of current machine and monthly maintenance fee will be a wash and seems to be the best option according to research done.

Adjournment - 8:00 p.m.

The next board meeting will be May 17, 2022