

Balboa Tennis Club Board of Directors Meeting Minutes

December 15, 2020

Meeting called to order at 6:33 p.m. via Zoom

Attendees: Janene Christopher, Gary Smith, Todd Linke, Michelle Ford, M.A. Hillier, Ruben Carriedo, Andrew Macfarlane and Colleen Clery Ferrell

Minutes Approval: November 2020 Meeting Minutes were approved. **MMSC**

Guest Presentation - none

President's Comments (Janene Christopher) - Bob Dengler case officially closed. In her meeting with Mr. Dengler, she was led to believe he couldn't get on the internet. "At this time with the club extremely busy, it's about accommodating a lot of people."

Club Director's Report (Colleen Clery Ferrell)

- A. **National Open Hard Court Championships** - Scheduled for May 31-June 6. The USTA informed the club that there will be no wild card available this year for men's and women's singles winners. Pro tournaments feel it doesn't benefit their tournament and they are losing money already due to the pandemic.
- B. **USTA and UTR** - These are the two top tournament sponsors in the United States right now. UTR - Universal Tennis Rating is moving in on the USTA as they are still holding tournaments despite the pandemic. BTC is remaining loyal to the USTA at this time and waiting until the pandemic eases up to begin tournaments or leagues.
- C. **Leagues, Tournaments and Court Rentals for 2021** - Everything is on hold until Stay-at-Home order ceases and San Diego drops out of the danger zone for COVID-19 pandemic restrictions. Colleen emphasized how the Board will need to make some decisions moving forward regarding booking competitive vs. recreational play. Board will revisit at January 19 meeting.
- D. **Tailgating at BTC during Stay-at-Home Order** - Members are congregating in the parking lot on City property after matches since the Club is enforcing "Play and Leave" after tennis with pandemic numbers raging. BTC has no enforcement capabilities, since the parking lot is City property and under the jurisdiction of BTC.
- E. **Membership Totals** - Court usage is at 81% over-all according to Ruben. The range was from 63%-88%, aside from rainy days. The busiest days are Tuesday and Saturday. The total number of members at BTC is 1617.

Committee Reports

Budget and Finance (Colleen)

- **Club Finances** - There is currently \$109,984 in the bank. Daily permits for the month up \$2063 and memberships up \$17,340 over 2019. Upgraded security cameras and additional janitorial supplies added to expenses in November. Overall, the Club finished the month with a positive net income of \$6,737, which is a net gain of \$11,404 over 2019.
- **YTD** - Daily permits, donations, memberships continue to dominate income for 2020 with overall income up \$21,703. As for expenses YTD, expenses are down \$54,864 due to less spending. The Club finished November YTD with an overall net income of \$79,219.
- **Budget to Actual YTD** - Budgeted income for 2020 is incredibly close with only a differential of \$448 - absolutely remarkable with all the challenges of 2020 and no tournament income. Most of the additional income is from membership. Expenses are way off due to the absence of tournaments in 2020, thus affecting the bottom line showing a \$61,476 differential between actual net income and what was in the budget.
- **A projected General Budget for 2021** - A budget without tournament income or expenses was presented. Jere Batten - Club CPA - will tweak the budget mid-year if tournaments start up again. Ruben requested court resurfacing for 13,14 and the stadium be added to the 2021 budget.

Facilities

- Requesting approval to replace windscreens on courts 19-21 for \$1975. **MMSC**
- Resurfacing of courts 13,14 and the stadium - add to 2021 budget
- Video/security camera update - New cameras are incredibly helpful and insightful. Recreation attendants and Club Director can see the parking lot, all courts, Route 6 Cafe, city restrooms and anywhere in the club area very clearly. Geoff Griffin was also given access to new cameras and is very thankful as he can view his four courts anytime with clarity. Colleen thanked the board for approving the video camera upgrade.

Constitution and Bylaws - none

Employment and Personnel - Executive Session - Employee Reviews

Ethics - none

BTC Vendor Reports

Cafe - Decision to remain open during Stay-at-Home order - Take out only

Griffin Tennis - Holiday Gift Drive - Colleen explained how collection of monetary donations and checks for the gift drive would be directed to Griffin Tennis moving forward. Balboa Tennis Club is a 501c4 organization and therefore not able to offer tax exemptions.

Other

- **Newsletter** - Next edition May/June 2021. Ruben commented that he enjoyed reading the last issue published that highlighted many interesting people at BTC.
- **Website** - none
- **Advertising** - none
- **Fundraising** - Lupita Curiel requested quote for shade on court 8 - price quote \$4600

Unfinished Business

- **Club Opening considerations** for showers, bleachers, benches, and clubhouse - No changes due to Stay-at-Home order issued by California Governor Newsom.
- **Signs on gates and touching balls that roll into the adjoining courts** - Todd requested placing additional signs on the gates reminding players about entering the court at the proper time. The Board agreed this would add too much clutter to the gates. Todd also requested Colleen remind the members about not touching balls that roll into their courts, instead using their racquets to send the ball back. Colleen will add to the next update.

New Business

- **Metal racquets to sell as new infill for side gate** - Janene will research engraving and installation options.
- **Bench for Jerry and Grace Magee** - suggestion for area in front of court 9. Board members will check out the area and let Colleen know if they approve.
- **Freezing memberships** - Establishing 6 month policy for reasons outside of military and medical reasons for a leave of absence.

Adjournment: 7:50 p.m.

The next board meeting will be January 19, 2021

