

## **Balboa Tennis Club Board of Directors Meeting Minutes**

**February 15, 2022**

**Meeting called to order at 6:30 p.m.**

**Attendees:** Gary Smith, Andrew Macfarlane, Michelle Ford, M.A. Hillier, Mario Suarez, Maegen Demko and Colleen Clery Ferrell. Todd Linke was absent.

**Minutes Approval:** A motion was made to approve the January 2022 Minutes and the absence. **MMSC**

**Guest Presentation** - Julia Gregory spoke about Griffin Tennis leaving BTC and that Geoff's family and business are "legendary." She said Geoff deserves to be celebrated as he has won countless awards and is a "face" of San Diego Tennis. She continued saying that the members heard about this important news through "Club gossip." She said there needs to be a statement made by the Club. She said she is a "voice for transparency" regarding the hiring process. She is suggesting a quick survey of the members to find out what they want in terms of the tennis teaching arrangement and pro shop at BTC. She is suggesting an RFP Review Committee of board members, non-board members and someone with contractual expertise. She also mentioned she wants to see Balboa Tennis Club take an active role in supporting Peninsula Tennis Club, which has been a major source of a potential pickleball takeover. Julia submitted her summary sheet for public record.

**President's Comments (Gary Smith)** - He feels the Board has been working well as a very cohesive group. Question from newly elected Board Member Mario Suarez to Gary - "Do we discuss issues presented in regular meetings or during Executive Session?" Gary answered Executive Session.

### **Club Director's Report (Colleen Clery Ferrell)**

- A. **RFP Release and Distribution** - The approved RFP for the Tennis Director position is currently posted on the Homepage of the website. The due date for applications is March 11, which will give the Board time to review the information before the next Board Meeting on March 15.
- B. **Pickleball Crisis in San Diego** - There was a recent article in the UT citing two pickleball enthusiasts who are advocating conversion of the tennis courts at Robb Field into all pickleball courts and suggesting the tennis players be relocated to nearby Barnes Tennis Center. Several points were raised in

opposition of this proposal. The Board suggested Colleen add information to the weekly update for members to send emails to city officials and encourage them to keep the current base of designated tennis courts. Make pickleball players build their own courts for additional play.

- C. **Special Use Permit for 2022 Progress** - The Club's new District Manager Johnny Chou is assembling the SUP for Balboa Tennis Club. He would like to know who the new Tennis Director will be prior to submitting the SUP to the City Attorney for approval.
- D. **SDDTA Tournament Relocated to Barnes Tennis Center** - This is a WIN/WIN for both organizations as the District will get to pay the lower fees they were requesting and the players get to experience a new venue for the tournament.
- E. **Membership Totals, Waiting List, Court Usage and Daily Log Review** - Membership is strong at 1560 with a 275 person waiting list and a 70% court usage for the month. Daily Log highlights were read with no significant incidents.

### **Committee Reports**

- **Budget and Finance (Colleen)** There is \$188,853 in the bank at the end of January 2021, with 50k set aside for reserves. The "Wheelchair Fund" for Reservation Attendant Alex Djordjevic is listed on the balance sheet under Other Current Liabilities. Daily permit sales and membership makeup a majority of the January income, totaling \$46,914. As for expenses, the Club ended up paying an audit fee of \$2476 for our liability insurance policy. Waste removal was high due to double payment in January. Hoping to get a refund from Republic Waste due to the time they were on strike. Overall for the month, the Club net income finished strong at \$7,049. There is a report titled "Profit and Loss by Class" that CPA Jere Batten states is a requirement of all non profit organizations. All of the Club income comes from the facility class versus administration. Moving forward, payroll will be split between both classes. When tournaments occur, they will show up on this report. Budget vs Actual net income is at \$42,854, yet the Club exceeded that number by 4k due to daily permits and membership income. Expenses were in line except the audit fee as mentioned above. Overall, the Club finished \$1400 above projected net income, which is in line with projections.
- **Facilities**  
**Roof** - The most recent roof bid from the company recommended by M.A. came in at 30k. The other bidders were scared away when former President Janene Christopher suggested sending a "Scope of Work." The company she suggested came in at 80k, which is way out of the Club's range. A new roof is still a priority

as everytime it rains, the Clubhouse ceiling by the television drips. Back to finding new bidders that fit into the Club's budget of 15k.

**Awning above Court 19** - With a recent donation of 1k from Esther LeeFlang and another pledge of 1k from Spike Lowndes, an extended awning above court 19 is being proposed. The additional \$437 from the Club to finish the project will provide additional shade for viewing of courts 19-21. **MMSC**

**Resurfacing Backboard** - A quote of 7k was received from CH Court Tech to resurface the backboard and paint the wall behind court 17. M.A. would like to see the slope fixed and Michelle wants the cement on the north side to extend to the fence, matching the south side. The Board left the meeting room to view the backboard for closer observation. Colleen will meet with the contractor before the next board meeting to discuss suggestions received by the Board.

- **Constitution and Bylaws** - none
- **Employment and Personnel** - Former BTC Landscaper Dan Hays is being investigated by the EDD - Employment Development Department - for his role as an independent contractor at BTC. Colleen furnished all required information. Dan received an email on this day saying that no additional information is needed.
- **Ethics** - none

### **Contract and Lease**

- **Route 6 Cafe** - Guillermo is forming an LLC for his company and expanding the operation to Barnes Tennis Center.
- **Griffin Tennis Services** - Current BTC Pros Hiromi Sasano, Armando Sandoval, Eduardo Afini and Darren Haworth are all interested in the Tennis Director position.

### **Other**

- **Newsletter** - Next edition October 2022
- **Website** - The Request for Proposal (RFP) for the Tennis Director position is listed on the home page.
- **Advertising/Public Outreach** - none
- **Fundraising** - The Wheelchair Fund for Alex Djordjevic netted \$11,015. M.A. suggested using the leftover funds to purchase an UBER card for Alex.

**Unfinished Business** - The 2022 - 2023 Liability Policy is still being researched. No decision has to be made regarding a new policy until late June or early July as the current policy is good until August 2022.

**New Business** - A proposal from BTC Member Larry Calder was distributed in the Board Member packet regarding his desire to have additional banners on court 18, along with a three year lease agreement. Board decided only one year's purchase of banners was acceptable with the same sizing as on court 7 for other banners at 60x80. Consistency was the main point emphasized for all the banners within the court confines.

**Adjournment: 7:44**

**The next board meeting will be March 15, 2022**