

**Balboa Tennis Club Board of Directors Meeting Minutes
February 20, 2024**

Meeting called to order at 6:30 p.m. by President Gary Smith in the Balboa Tennis Clubhouse.

Attendees: Gary Smith, Todd Linke, Andrew Macfarlane, Maegen Demko, Angie Crawford, Charles Hamori and Colleen Clery Ferrell. Mario Suarez was absent.

Approve Minutes and Vote on Board Member Absence - A motion was made by Charles to approve the January 2024 Board Meeting Minutes and seconded by Angie. MMSC

The Governing Board - Each Board Member was presented a copy of this booklet from Charles Hamori, outlining the key responsibilities for Association Boards and Board Members to serve effectively.

Guest Speaker - Scott McLeod requesting reinstatement - Scott stated it's been almost 7 years since his membership was terminated at BTC and he would like to be reinstated to play as an outside guest. His playing history at BTC included verbal abuse, loud behavior and shouting matches on the court with tennis partner Sean Powell. Gary asked Scott what he has done to alter his behavior. Scott stated he is married now with a 2 year old child and this life change has altered his behavior overall. He says he is not as competitive as he used to be and wants the opportunity to play occasionally at BTC. This matter will be discussed in Executive Session.

President's Comments - (Gary Smith) He is very happy with the new Board and has heard favorable comments from the membership as well.

Club Director's Report (Colleen Clery Ferrell):

- A. SDG&E - Research was completed on the 28k increase from 2023. The Club is on the best rate for the outdoor court lights. The building light rate was switched to a new plan. A**

partnership with CCA - Community Choice Aggregation - was initiated in June 2021 for the BTC zip code without choice. Prices for electricity have continued to escalate during this time period, so Colleen "opted out" of the plan and will have the Club work directly with SDG&E to get the pricing under control. The price difference will be monitored monthly.

- B. 75 and Up Challenge Court - Not feasible at this time due to court occupancy.
- C. Time Allotment Between Court Reservations - The Board voted to increase the amount of time members must leave in between court reservations from 30 to 60 minutes. This will allow more members/outside guests to utilize the courts. A motion was made by Angie and seconded by Todd. MMSC
- D. Daily Log Notes - Due to the vandalism regarding the canopies outside court 10, Colleen suggested getting plastic/polycarbonate tops for the awnings so they can't be cut, like the one installed on court 18. A quote will be acquired before the next board meeting.
- E. Membership Totals - Total Membership: 1690
Waiting List: 180, Court Usage: 78%

Committee Reports

A. Budget and Finance (Colleen)

- The Club has \$220,669 in the bank with 100k as Board designated funds. Daily permits were up 18% in the month of January despite rain. Memberships were also elevated by 26% over Jan. 2023, accounting for income being up nearly 12k over last year's totals. Advertisement for Inside Tennis and the San Diego District yearbook accounted for an increase in this line item. Security cameras cleanup cost \$1605 and utilities were also up +784. Unlike last January when the Club lost -13k, there was a profit of 3k. The budget is on target showing 1/12th of the year and only slightly behind on net income.

B. Facilities

- The roof maintenance to the area above the ladies locker room held up throughout the last rains, which was a good test.
- The City said there is a 2 year wait for any palm tree maintenance at BTC, unless it is deemed an emergency situation. Gary will speak with his maintenance man to provide a quote for BTC palms. Cuttings removal from the palms needs to be included in the quote.

C. Constitution and Bylaws

- Board Officers and Special Committees Responsibilities information sheet will be added to BTC Board Information Packet as Operational Rules. Andrew made a motion and Charles seconded. MMSC

D. Employment and Personnel - none

E. Ethics

- Colleen explained the procedure for handling member and guest complaints.

Contract and Lease

- Cafe - New coffee banners installed in front of the Clubhouse.
- HJKventure - Pros have been occasionally using BTC courts to teach without approval from the Reservation Desk. Hiromi was explained the procedure for using BTC courts and will pass this information on to her staff.

Unfinished Business - none

New Business - none

Adjournment - 7:39 p.m.

Next board meeting is March 19, 2024.