

Balboa Tennis Club Board of Directors Meeting Minutes
July 20, 2021

Meeting called to order at 6:30 p.m.

Attendees: Janene Christopher, Gary Smith, Michelle Ford, Todd Linke, Andrew Macfarlane, Ruben Carriedo, M.A. Hillier, and Colleen Clery Ferrell.

Minutes Approval: The June 2021 Board Meeting Minutes were approved. **MMSC**

Guest Presentation - None

President's Comments (Janene Christopher) None

Club Director's Report (Colleen Clery Ferrell)

- A. July 31 Celebration of Mario Moreano at BTC** - The Celebration of Life for Mario Moreano is planned and set. Route 6 Cafe will cater.
- B. BTC Open and Junior Tournament** - Entries are low, yet both events will still go on.
- C. Daily Log Notes and Membership Totals and Court Usage** - Major incident from Daily Log report was vandalism of video camera sensors on roof of the Reservation Office and Clubhouse. Membership is at 1611 with cap being 1625. Overall court usage rate for the month of June at 75%. This number is down 3% from May total of 78%. Membership cap for BTC is 1625.

Committee Reports

Budget and Finance (Colleen)

- **Club Finances** - There is \$105,110 in the bank at the end of June 2021. Fees from OLP court usage and summer camp were recognized this month with \$2005 payment. Daily permits and membership continue to be steady and make up a majority of club income. National Open Tournament income netted \$79 which is very low compared to previous years and this number is without any allocation for tournament director fees. Lack of players due to COVID and less sponsorship accounted for the deficit. Overall net income for the month finished at \$1182. YTD, daily permits are way up. Since the Club has a waiting list for memberships, people who want to play are forced to purchase a daily permit so demand is high. Memberships are up \$44k over 2020. The bottom line shows the Club with a positive gain of \$4,746 YTD. There were no Budget to Actual Reports this month due to Club CPA being out of town and computer glitch not showing comparison data.
- **Facilities** - Court Cleaning Incident with the City - Inspector for Storm Drainage came by the Club to scold employee who was cleaning the tennis courts and Club Director for allowing water from court cleaning to go down drain. Also sent a follow up warning to the Club, yet no fine. Resolution is to put a mat over the drain while cleaning and then

sweep excess water into grass. According to the Special Use Permit issued by the City of San Diego, the Club is expected to clean the courts every two weeks. BTC is on a regular rotation cleaning schedule.

- **Constitution and Bylaws** - Andrew submitted "Proposed Amendment to the Bylaws of Balboa Tennis Club" with verbiage regarding staggered election terms. Comparison amendment proposal was also submitted by former BTC Board Member Julia Gregory upon request from the Club Director. The Board approved the submission from Andrew. **MMSC**
- **Employment and Personnel** - None
- **Ethics** - Executive Session

Contract and Lease

- **Cafe** - Bumpers which will serve as safety guards on the edge of the Cafe lunch bar were installed. This was a recommendation from the Board at the last meeting.
- **Griffin Tennis** - Executive Session

Other

- **Newsletter** - Next edition December 2021.
- **Website** - New membership pricing reflects 7% increase that started July 1. This updated information was added to the website.
- **Advertising** - none
- **Fundraising** - none

Unfinished Business

- **Double Booking** - The Board decided the best way to handle the double booking problem was to make it a rule that members can't book courts back to back with the same group of people any time of the day. **MMSC**
- **Leagues** - Moving forward, leagues at BTC will consist of members only. A \$50 league fee per team per season will be charged. **MMSC**
- **Retirement of City District Manager - Susan Mendoza** - Colleen read a thank you note written by Ms. Mendoza, thanking BTC and mentioning that "her time working with the Club to improve facilities was really fun and a perfect example of a successful partnership in the park."

New Business

- **MatchFinder** - This document, which lists BTC members looking for potential partners to play, lists personal information such as emails and phone numbers. The Board voted to keep it for members only. **MMSC**
- **2.5 million dollars for Barnes Tennis Center** - These funds for facility improvement were worked out as a multi project deal with Toni Atkins, President of the Senate and the Governor.
- **SDTF requests for more courts on Friday Nights** - Approved beginning September 1

Adjournment: 8:09 p.m. The next board meeting will be August 17, 2021

