

**Balboa Tennis Club Board of Directors Meeting Minutes  
July 19, 2022**

**Meeting called to order at 6:30 p.m. by President Gary Smith**

**Attendees: Gary Smith, Todd Linke, Maegen Demko, Mario Suarez, M.A. Hillier, Michelle Ford and Colleen Clery Ferrell. Andrew Macfarlane was absent.**

**Minutes Approval: The Board Meeting Minutes from 6/21/22 and the absence was approved. A motion was made by Todd and seconded by Michelle. MMSC**

**Guest Presentations - none**

**President's Comments (Gary Smith) He stated the Club is right on target with goals and priorities, stressing safety as a main priority.**

**Club Director's Report (Colleen Clery Ferrell)**

- **The Club has secured liability insurance with Hiscox, which is a company referred by BTC member and Insurance Broker J.R. Rains. BTC will no longer be part of the San Diego Community Tennis Courts policy that terminates 7/31/22. Savings cost to BTC is app. \$3000.**
- **The Special Use Permit - SUP - with the City of San Diego has been signed and completed. The Club's new District Manager Johnny Chou, is working closely with BTC on all areas of concern. Some Board Members asked whether the City would be paying for Club's utilities as the language in the new SUP suggests. Mr. Chou is checking with the City Attorney's office for clarification.**
- **The new safety measures for the BTC Clubhouse and restrooms will cost \$2156.78. The Board ordered that EXIT ONLY signs be installed and a policy for Pro Shop and Cafe usage established. The board ordered the door by the Cafe be closed during tournaments to establish a safety mindset. They board ordered all the keypad locks to be changed when the new security is installed. Finally, it was ordered that the cafe & pro shop personnel should be asked not to give out the code, let anyone into the bathrooms or open either of the doors into the clubhouse. The clubhouse, the bathrooms and the ice machine**

are to be used by the Tennis members only. If someone is insistent, then they should send them to see someone at the reservation desk. MMSC

- **Brenno Temperine** - This is the name of the person who assaulted Jay Torrence. He is currently in jail, yet may be released soon. Jay requested a restraining order on him, yet after researching, this can only be done on behalf of a person, not an entity such as Balboa Tennis Club.
- **Daily Log Notes/ Membership Totals/Waiting List/ Court usage** Membership is at 1573. Overall court usage rate for the month of May is 72%.

### **Committee Reports**

- **Budget and Finance** (Colleen)

There is \$188,274 in the bank at the end of June 2022, with 100k set aside for reserves, as requested by BTC Treasurer Michelle Ford. Daily permits and membership make up the majority of the income for the month and are both very consistent with 2021 totals. Overall tournament income is higher due to the banner sales for sponsorship. On the expense side, there were some plumbing issues and also the Club purchased a new lawn mower for the courtyard that the City generally misses when mowing the lawn. Overall for the month of June, the Club ended up with a profit of \$4418. YTD memberships are up 15k and daily permits are higher than 2021 by 4k. Pro Shop rent is down as the Board is giving HJK a break on the rent until the business gets better established. On the expense side, Directors and Officers insurance was paid early and there was an excessive audit fee for the Community Tennis Policy due to increased income. Repair and maintenance were down 4k. Overall, the Club is still ahead for the year at nearly 6k, which parallels 2021.

- **Facilities**

**A. Roof Update** - The roof will take a total of three days to repair. The Clubhouse, restrooms and Cafe will be off limits during the process. Still waiting on the City for the signed "Right of Entry." BTC will ensure members are given adequate notice of the building closures through signage and notices in the weekly newsletter.

**B. Tennis court cleaning was done by the janitorial service.** It took a total of 6 days.

**C. Gate Latches - Every gate in the club needs to be replaced. They are warped and some have created safety hazards. Cost - \$4,372 Motion made by Todd, seconded by Mario. MMSC**

- **Constitution and Bylaws - SUP comments from the Board stated above in the Director's Report.**
- **Employment and Personnel - The Workman's Comp claim for Jay Torrence has been processed. Jay is receiving weekly salary and has been visiting various doctors for his injuries. Dianne St. John - BTC HR Consultant - has been our advocate to move the claim along.**
- **Ethics - none**

**Contract and Lease**

- **Cafe - New contract**
- **HJKventure - New contract - TBD in Executive Session**

**Other**

- **Newsletter - Publishing projected date - October 2022**
- **Website - none**
- **Advertising - none**
- **Fundraising - None**

**Unfinished Business - none**

**New Business**

- **Hendrickson Wheelchair Tournament - November 5-6, 2022. Committee members are requesting court fee reduction. Board recommends \$15 per hour - standard fee.**
- **Challenge Court Minimum Age Request - No age requirement**
- **Meeting Room Request from BTC Member - denied - only tennis and club related activities for clubhouse rental.**
- **Proposed UTR Tournament for Ivan Smith - Two friends of Ivan will be using BTC courts complimentary to run a UTR event and to raise money for his cause. Mario made a motion to approve, MA seconded. MMSC**
- **SDDTA Hall of Fame Ceremony - October 1 on BTC courts - approved**
- **2023 US Open Package Fundraiser for Ivan Smith - MA said Ivan will need a chair and a van by then so this would be a great opportunity to fundraise for him.**

**Adjournment - 8:05 p.m.**

**The next board meeting will be July 19, 2022**