

Balboa Tennis Club Board of Directors Meeting Minutes
March 21, 2023

Meeting called to order at 6:43 p.m. by President Gary Smith

Attendees: Gary Smith, M.A. Hillier, Michelle Ford, Maegen Demko, Andrew Macfarlane, Todd Linke, Mario Suarez and Colleen Clery Ferrell.

Minutes Approval - A motion to approve the February 2023 Minutes was made by M.A. Hillier and seconded by Michelle Ford. Motion Made Seconded Carried (MMSC)

Guest Presentations - Balboa Tennis Club (BTC) member Sean Powell spoke to the Board about an incident where he brought his dog Oreo into the Clubhouse against rules. Oreo was previously banned from the Club in 2016 due to several biting incidents. Michelle asked Sean to leave the paperwork with verification of his dog as a service animal for the board to peruse in Executive Session. He left requesting permission for Oreo to be at the Club once again. Sean added that he would put a cone on Oreo if needed.

President's Comments (Gary Smith) He made one comment that he "really appreciates" all the BTC Board Members.

Club Director's Report (Colleen Clery Ferrell):

- A. AT&T Internet Issues and Reservations Computers - The problems have been constant this past month. Verizon internet was ordered today. The Club IT Ron Santos has been coming in nearly everyday to solve issues. Hopefully things are getting under control moving forward. Maegen suggested using Backblaze as a backup and Mario mentioned he liked Macrium as well. Colleen will research both companies with the Club tech.**
- B. City Workers and US Postal workers using BTC Clubhouse - After the recent incident when the City employees were demanding to use BTC restrooms on a rainy day, they have been advised by City management to use their own facilities.**

- C. National Open Sponsorship - Belmont Senior Living in La Jolla is the most recent business to sign on as a sponsor for the upcoming tournament in June. Still waiting for a response from many of last year's sponsors.**
- D. Zoom Meeting with City regarding Special Use Permits (SUP) - BTC has already signed an agreement with the City to operate the facility through 2025. The City gathered all the SUP operators on a Zoom call to roll out their new plan which has more specific changes targeting the tennis pros and cafe operators. Whether they break the current contract with BTC has yet to be determined.**
- E. Membership Totals, Waiting List, Court Usage and Daily Log Review - After the database was cleaned out with the transition to the new court booking system, the membership totals are at 1531. The Board agreed to allow 75 new members to join at this time from the waiting list of 455. The court usage rate for the month of February was 76%.**

Committee Reports

A. Budget and Finance (Colleen)

- There is \$224,570 in the bank. For the month of February, daily permits and outside court rental were down as expected with the amount of rain during the month. Overall income for the month finished under \$8700 as compared to 2022. Expenses were under at month end -\$2566. Overall net income finished at -\$285 before depreciation. Treasurer Michelle Ford approved of the financial analysis for February 2023.
- **The Balboa Tennis Club Board of Directors voted to open up a 5 month CD at Wells Fargo for \$50,000.** A motion was made by Mario Suarez and was seconded by M.A. Hillier. Gary Smith, Maegen Demko, Todd Linke, Andrew Macfarlane and Treasurer Michelle Ford all approve of the transfer of \$50,000 to a CD at Wells Fargo Bank. Motion Made Seconded Carried (MMSC)
- Maegen expressed concern over recent banking issues in the USA. Accounts under \$250,000 are still insured by the FDIC.

B. Facilities

- **Power washing in the stadium is complete. The next project of painting the walls is in progress.**

C. Constitution and Bylaws - none

D. Employment and Personnel - Executive Session

E. Ethics - none

Contract and Lease

- **Cafe - Plumbing issue in the Cafe was resolved by Rooter Hero. They recommend hydro flushing the line once a year as a preventative measure.**
- **HJKventure - none**

Other

- **Newsletter - July 2023**
- **Website - City is requesting certain information be posted on the website for all clubs under Special Use Permit. More details as their new SUP information becomes available.**
- **Advertising - none**
- **Fundraising - Executive Director Linda Milan, from the Southern California Tennis Association, has offered the opportunity for people wanting to donate funds for Ivan's raffle to be processed through the SCTA Foundation to receive a tax donation. A new flyer and poster with a specific QR code is being distributed. This option will help boost the fundraising efforts.**

Unfinished Business

- **US Open Raffle for Ivan Smith - M.A. asked the board members to reply total # of sales for raffle tickets. The current amount of money raised is \$5305. The goal is \$100,000. Colleen will ask Janene if she can come up with a thermometer banner like the one used to raise money for the LED Lighting Project, to be posted at the Reservations Office.**
- **100 Year BTC Celebration - Colleen presented a tentative schedule for the day beginning at 2:00 with free clinics on 4 courts and a round robin social on the rest of the courts. At 4:00, the Board suggested having an exhibition showcasing the**

youth vs. seniors of our club, possibly having a fun doubles with the Marr twins, Roz King and maybe former Tennis Director Geoff Griffin. After the tennis, raffle prizes and the big \$5000 US Open ticket will be drawn. Food from Route 6 Cafe and music will conclude the day's celebration. This is a tentative schedule.

- **Challenge Court** - There have been many issues/personal conflicts reported on the Challenge Court. Due to ongoing complaints, foul language and poor behavior, the Board voted and decided to move the regular Challenge Court to #22 for the month of April. MMSC - 4-2 vote (Mario objected to moving the challenge court to 22, suggesting that members be given warnings. Meagan also objected.).
- **Double Booking and No Show Court Reservations** - This has also been a constant issue lately. After the second double booking or no show court, the person who is violating the rules will receive a warning. Any further incidents will result in a one month suspension from using the reservation system.

New Business - none

Adjournment - 8:23 p.m. Next Meeting is April 18, 2023