

Balboa Tennis Club Board of Directors Meeting Minutes

October 20, 2020

Meeting called to order at 6:32 p.m. in the Balboa Tennis Clubhouse

Attendees: Janene Christopher, Gary Smith, Todd Linke, M.A. Hillier, Ruben Carriedo, Michelle Ford, Colleen Clery Ferrell and Andrew Macfarlane

Minutes Approval: Todd educated board members on how to make edit changes in Google for board meeting minutes. Janene made some last minute edits in Word so the changes were discussed in the meeting. Ruben made a motion to approve the minutes with corrections. Todd said he would follow up with the changes and amend the minutes. Moving forward, Todd requested the board members read the minutes soon after they are distributed and offer edits on the Google drive or email changes as Gary requested in a timely manner. **MMSC with corrections**

President's Comments (Janene Christopher) - No comments

Club Director's Report (Colleen Clery Ferrell)

- A. **Etiquette Rules for New Members** - In board member packet, suggested etiquette rules for new members, club rules and regulations, mission statement and discrimination policy were included. Board decided the entire packet should be handed out to new members when they join. MMSC
- B. **Members wanting to start their own leagues** - Club is too busy at this time to add more leagues. Formal USTA and WTT leagues should be back in 2021.
- C. **Former Social Media Director Request** - A request was submitted to transfer unused complimentary months to daughter for current membership with full court reservation privileges. The ex-member request was denied by Club Director and the Board Agreed w/ decision (the denial).
- D. **Field Trip to Balboa Golf Course** - Club Director went there for lunch to see premises and compare with BTC, since both sporting clubs are on a lease with the City of San Diego. Balboa Golf Course appeared antiquated with run down infrastructure, yet a very beautiful view of the City.
- E. **SDTF Friday Night Courts** - Amount of courts reserved lowered to six to accommodate BTC members. SDTF President agreed with the decision.
- F. **Idea about 4 month membership and reservation system** - Initial suggestion from Club Director regarding 4 month memberships was to curtail usage of online reservations. Board decided to suspend the sale of four month memberships beginning immediately, except in hardship cases.
- G. **Colleen on vacation 10//21-10/25** - David Saranglao in charge during absence.
- H. **Membership Totals** - Club membership is currently at 1612, an all time high. Ruben requested informing the Board of the percentage of courts being used each week in

monthly meeting updates. Colleen will add this information to the Director's Report beginning November 2020.

Budget and Finance (Colleen)

- **Club Finances** - There is currently \$117,337 in the bank, marking a great resurgence of membership and daily permit income since the Club reopened on May 30th. Daily permits for the month up \$3321 and memberships up \$10,764. Court rental has continued to decline due to tournament cancellations from the pandemic. Expenses are in line. Club ended the month on the positive side with a net income of \$7,601.
- **YTD** - Overall Club net income is on the positive side at \$60,380. Additional memberships, daily permits increase and large donations have made the difference.
- **Budget to Actual YTD** - Overall numbers off due to no tournament income or expenses and the large donation received from the USTA. Overall though, net income finished at \$42,705 over budget.

Facilities

- **BTC Front Gate** - Janene is requesting Megla Manufacturing send the gate invoice directly to Colleen for reimbursement through GSDCTC, non-profit fund BTC works in conjunction with to provide tax deductions. Funds have been acquired from Rene Gregorio to pay for the front gate in honor of her mother Barbara. The gate should be completed in 2 weeks.
- **SDCCTV Pro Video Recording System at BTC** - New system will be installed this week. PTZ camera that rotates and additional camera at entry to restrooms will be of HD quality. Existing cameras will be functional and capable of upgrades, yet at this juncture, will not have high definition quality.
- **Resurfacing Project** - Courts 5&6, 15&16 came out beautifully. So far no sap like in the past on courts 5&6 due to perfect resurfacing conditions. Courts 15&16 required caulking between the slabs for added expense and also took a few more days to complete. Agreement with City of San Diego calls for resurfacing every 5 years.

Constitution and Bylaws - none

Employment and Personnel - none

Ethics - none

BTC Vendor Reports

Cafe - Route 6 planning to purchase new patio furniture soon. Board agreed the furniture left outside by the Cafe would be "at their own risk."

Griffin Tennis - Starting online lesson and clinic reservations through Tennis Booking - same system used by BTC.

Other

Newsletter - Next edition Nov/Dec 2020.

Website - Tab added under ABOUT with booking system information.

Advertising/Public Outreach - none.

Fundraising - none

Unfinished Business

Club Opening Considerations - No changes - will be reassessed at November meeting.

New Business

- **Reporting “rumored” COVID 19 cases** - Colleen spoke with SD County Health Department official who stated there is no need to report any cases to membership unless notified by the County. So far no calls from contact tracers.
- **Flex League Time Slot** - USTA players being offered court time on Saturday and Sundays between 12:00 - 3:00 to play individual Flex League matches.
- **Complaint considerations regarding policy changes for reservation system** - By suspending 4 month memberships, Club is taking steps to alleviate booking system traffic.
- **Court Dedications** - Wooden court signs project was started over 10 years ago. Some signs still exist, while others became too weathered and were removed. Colleen will follow up with the sign maker to see if he is still in business. She will have more details at the November meeting.

Adjournment: 8:03 p.m.

The next board meeting will be November 17, 2020