

Balboa Tennis Club Board of Directors Meeting Minutes
October 19, 2021

Meeting called to order at 6:35 p.m.

Attendees: Janene Christopher, Gary Smith, Michelle Ford, Todd Linke, Ruben Carriedo, M.A. Hillier, and Colleen Clery Ferrell. Andrew Macfarlane was absent.

Minutes Approval: The September 2021 Board Meeting Minutes were approved. **MMSC**

Guest Presentations - The scheduled guest speaker did not show up or send any notification.

President's Comments (Janene Christopher) None

Club Director's Report (Colleen Clery Ferrell)

- A. Neighborhood Complaint** - Neighbor upset about court blowing beginning before 7:00 a.m. Cleaning crew has been instructed not to start the blowers up until 7:00 a.m.
- B. Election Dates** - Board decided optimal period for election would be November 1-15. An official election box has been ordered.
- C. Colleen away for Intersectional Competition (November 5-13)** - David will be in charge. Michelle offered to help out if any additional assistance is necessary.
- D. Daily Log Notes and Membership Totals and Court usage** - Membership is at 1598 with cap at 1625. Overall court usage rate for the month of September at 75%.

Committee Reports

Budget and Finance (Colleen)

- **Club Finances** - There is \$164,600 in the bank at the end of September 2021. Income for the month of September was up \$6000 from outside court fees paid by the San Diego District Tennis Association for their annual tournament. There was a very large expense for plumbing in the month of September (\$9510), yet the Club still made \$5760 for the month. Overall net income for YTD finished at \$47,080, mostly due to memberships, daily permits, outside court rental and tournament income. YTD Budget vs Actual net income is at \$62k over budgeted figure which is a combination of membership, daily permits and tournament income.
- **Facilities**
 - Excel hand dryers are on order.
 - After the last rain, it's apparent the Club needs a new roof. Patching is not working as the last few rains have also burned out light bulbs in the Clubhouse as well. This item will be added to the 2022 budget.
 - Plumbing issue is fixed for now, yet a long term solution is still being sought. City has issued a "ticket" for plumbers to come by and check out the problem. There

was a recommendation to find out who the local council member is and send a letter for assistance. Colleen will follow up.

- Announcement regarding M.A. Hillier's generous donation to BTC for \$4500, which complements the \$500 she gave earlier in the year. M.A. suggests using the funds for additional canopies.
- **Constitution and Bylaws** - The Slate for the 2022-2023 Board with three open positions was distributed to the Board Members earlier in the week. A motion was made to approve the Slate. **MMSC**
- **Employment and Personnel**
 - Jay Torrence is the new BTC employee who took the place of Ivan Carter. He is working out well and is very reliable.
 - Charles St. Hill - handyman who was recommended by EDD to become a BTC employee. Asking for BTC Board approval. **MMSC**
- **Ethics** - none

Contract and Lease

- **Cafe** - Guillermo is submitting his current business license, insurance and workman's comp for BTC records.
- **Griffin Tennis** - Executive Session

Other

- **Newsletter** - Next edition December 2021.
- **Website** - none.
- **Advertising** - none
- **Fundraising** - none

Unfinished Business

- **Non-member looking for Naming Rights** - Board suggested asking for the dollar amount that the donor would like to give. Suggestions for donations included: new bleachers and canopy for court 18 and stadium court enhancements.
- **Community Courts Liability Insurance** - still researching.

New Business

- **Outside Court Usage Rates** - The Club wants to support high school tennis so they are offering a reduced rate for CIF playing at BTC November 1-5.

Adjournment: 7:45 p.m. The next board meeting will be November 23, 2021

