

Balboa Tennis Club Board of Directors Meeting Minutes

September 15, 2020

Meeting called to order at 6:37 p.m. in the Balboa Tennis Clubhouse

Attendees: Janene Christopher, Gary Smith, Todd Linke, M.A. Hillier, Ruben Carriedo, Michelle Ford, Colleen Clery Ferrell. Andrew Macfarlane was absent from the meeting.

Minutes Approval: There was discussion regarding sewer pipe cleaning by the City of San Diego. Colleen clarified the issue and the minutes were changed by Todd. In Executive Session, clarification was also necessary. **MMSC with corrections and absence approved.**

President's Comments (Janene Christopher) - No comments

Club Director's Report (Colleen Clery Ferrell)

- A. **New Gardener Hired** - Evan DeCuesta will be working at BTC to fill the landscaping position, under Angela Sanchez janitorial and cleaning service.
- B. **Trash Can Burned by Court 10** - This is the second time this type of vandalism has occurred and in the same spot. There has been a great increase in homeless around the Club prompting a need to call SD Park Rangers and SD Police regularly. Ruben suggested posting fire arson signs near the garbage can. Colleen will follow up.
- C. **Canopy Donations and Liability Incident** - Donations in honor of BTC Member Jim Apprill who passed away recently have helped increase the fund to replace the canopies on courts 22 - 24. Larry Calder also donated to this fund. A member recently hit his head on the lowered canopy by court 22, thus prompting the need to make this replacement ASAP. Board voted to replace the canopies with designated funds. **MMSC**
- D. **Challenge Courts Request to Reopen** - Request to reopen Challenge Court (#9) with new guidelines was presented by Colleen. Additional pandemic related guidelines will be posted and members will be advised the Challenge Court will be closed again if they don't follow the rules. **MMSC**
- E. **Suggestions From Members Regarding Doubles Court Time** - Member requesting consideration to increase allotted doubles time to 2 hours, because Ruben mentioned these are unprecedented times. The Board discussed Ruben's motion, but it was denied. As of right now the Board agreed that there is no need to change current time designated for member usage.
- F. **Report on Membership Totals**
 - **Dramatic increase in 4 month memberships**, which is largely responsible for the total increase to 1602 for memberships overall. Colleen had previously (the week prior to this meeting) made the decision to cap new 4-month memberships. Some members suggesting to cap overall membership. Board agreed to monitor each month and make a decision about possibly raising the price of the 4 month membership at the end of the year. **MMSC** Secretaries note: The decision to

suspend the 4 month memberships was made by Colleen after this board meeting.

- **No Shows at BTC** - This is an issue at BTC since courts are busy all the time. Members booking courts and not showing up. Colleen will investigate to find out if there is a way for Tennis Booking system to send the members a no show email automatically. She will also seek out regulars who aren't showing up and send a separate email of concern.

Committee Reports

Budget and Finance (Colleen)

- **Club Finances** - There is currently \$114,585 in the bank, marking a great resurgence of membership and daily permit income since the Club reopened on May 30th. Daily permits (+\$2k) and memberships (+\$9k) are way up, while court rental is down (-\$7500) due to tournament cancellations from the pandemic. Expenses are in line. Club ended the month on the positive side with a net income of \$15,945.
- **YTD** - Overall Club net income is (+\$52,802) despite being closed for 21/2 months. Additional memberships and daily permit increase, along with expense cuts and payroll decrease during time the Club was closed has made the difference.
- **Budget to Actual YTD** - Overall numbers off due to no tournament income or expenses and the large donation received from the USTA. Overall though, net income finished at \$52k, which is \$33k over budget.
- **Resurfacing of courts at BTC** - Motion made to approve resurfacing of courts 5,6,15,16 and possibly 2 more for \$24k. **MMSC** Secretary's Note: 6 courts were approved with a budget of \$24k. At that time, Colleen wasn't sure of the exact quote. Found out closer to resurfacing time that we needed caulking on courts 15&16, which added another \$2550 to the bottom line. Didn't want to exceed the budget, so started conservatively with 4 courts.

Facilities

- **BTC Front Gate** - Janene had to redo the panels of the proposed entry gate.
- **Donor Panel** - In addition to the entry gate, she created a side gate to close off the area between the side closing gates with possibility for 12 donors to contribute. Each donor would have a racquet for words or a photo. The cost is \$1370 for the powder coated steel donor panel. **MMSC**
- **SDCCTV Pro Video Recording System at BTC** - After discussion on whether to upgrade the system at a lower cost, yet without the PZT replacement camera and new suggested camera for the entry into the restrooms, the Board decided to upgrade to the \$12k rate with new server and additional cameras. For \$12k, we could get these 2 extra cameras so everyone voted for the upgrade. **MMSC**

Constitution and Bylaws - none

Employment and Personnel - Executive Session

Ethics - none

BTC Vendor Reports

Cafe - none

Griffin Tennis - none

Other

Newsletter - Next edition Nov/Dec 2020.

Website - none

Advertising/Public Outreach - none.

Fundraising - none

Unfinished Business

- Board member ideas for additional green benches - none
- Club Opening Considerations - No changes other than one Challenge Court reopening

New Business

- **Member requesting refund for no reason** - No change in current policy - memberships are non refundable except in the case of illness or military obligation.
- **SDTF Upcoming Tournament request for October 17-18** - Denied based on current pandemic conditions. All BTC tournaments/events for 2020 have been cancelled.

Adjournment: 8:26 p.m.

The next board meeting will be October 20, 2020

