

Balboa Tennis Club Board of Directors Meeting Minutes

September 20, 2022

Meeting called to order at 6:33 p.m. by President Gary Smith

Attendees: Gary Smith, Andrew Macfarlane, Todd Linke, Maegen Demko, M.A. Hillier, Michelle Ford, Mario Suarez and Colleen Clery Ferrell.

Minutes Approval: The Board Meeting Minutes from 8/16/22 were approved. A motion was made by M.A. and seconded by Maegen. MMSC

Guest Presentations – none

President's Comments (Gary Smith) He commented on the new security measures the Club instituted and how overall this change has made the Club more secure. He continued to say this current Board is a "great one" which has created a "good feeling" overall at the Club.

Club Director's Report (Colleen Clery Ferrell)

- Don Schwimmer Recap - The Club Director utilized the AED to restart the BTC member's heart on August 30, along with performing CPR on court 19. Don came back to the Club last week for the first time since the incident with his wife to say "Thank You." The classes offered at the Club every 2 years helped provide training to save this member's life.
- AT&T Internet Service - Stopped without warning as the company requested a change in service, yet there was no capability to use the new system in the Morley Field area. They restarted DSL service after a four hour hiatus.
- Paver Project Moving Forward - A new paver was dedicated to Ivan Smith which faces the BTC gate, with his tennis playing body being depicted. The identity of the players used on the gate, created by former BTC President Janene Christopher, was

discussed by the board. They have requested Janene reveal the names of the players to help grow that area of pavers which will now face the exit area of the Club. A motion was made by Michelle and seconded by Maegen. MMSC

- Daily Log Notes/Membership Totals/Waiting List/Court usage
- Membership is at 1571 with a wait list of 400. Overall court usage rate for the month of August is 72%.

Committee Reports

- Budget and Finance (Colleen)

There is \$216,669 in the bank at the end of August 2022, with \$100,000 set aside for reserves. Outside court rental from the Girl's 16/18 tennis championships was less this year because they used fewer courts than past years, thus amounting in less court rental compared to August 2021. Also, the SDDTA tournament was held at Barnes this year so that move also added to a decrease in court rental for the month of August. Seven pavers were installed so the Donor Brick revenue was up for the month. Membership income remained steady at \$32,000. Overall income for August 2022 was \$11,000 under last year's total. On the expense side, janitorial and maintenance was up \$1,000 because all the courts were washed. Also, every gate latch at the Club was replaced at the cost of \$4,542 so this was an additional expense. Overall for the month of August, the Club finished with \$4,100 net income. Year to Date (YTD) memberships account for a majority of the Club income. Tournament income is up for the first time in many years exceeding 2021 with a \$15,000 surplus. Expenses are in line for the year with an overall net income of \$25,382. Board Treasurer Michelle Ford approved the financial analysis for August 2022 and YTD.

Facilities

- Roof Update - The Clubhouse roof is scheduled for repair September 26-29. Members have been notified of clubhouse closure for three days. Michelle requested to find out the warranty on the roof. Colleen will follow up with an email.
- Colleen announced that M.A. generously donated \$5,000 for a facility update - The Board thanked and praised M.A. She

agreed to using the money to update the furniture in the Clubhouse.

- Constitution and Bylaws - All Class II Board Candidates decided to serve another 2 year term. This includes President Gary Smith, Andrew Macfarlane, Michelle Ford and M.A.Hillier.
 - Employment and Personnel - The Workman's Comp claim for Jay Torrence is still evolving. Dianne St. John is serving as the Club's Human Resource contractor to help expedite the process. She wrote out a synopsis on where the case stands which Colleen read to the Board. The target date for case closure is 9/29.
 - Ethics - none
- Contract and Lease
- Cafe - New signage is coming.
 - HJKventure -
 1. The Pro Shop is awaiting the arrival of new BTC logo clothes.
 2. A BTC member recently visited former BTC Pro Armando Sandoval in New York City where he will be working for the John McEnroe Tennis Academy. He was in good spirits and anxiously looking forward to his new job.
- Other
- Newsletter - Publishing projected date - November 2022
 - Website – none
 - Advertising – none
 - Fundraising – None

Unfinished Business

- Swing Vision brackets and instruction panels on courts - The Board would like the larger signs on courts 19-24, 1-4, 7,8,9,10. Small signs will be installed on the other courts.

Motion made by M.A. and seconded by Mario. MMSC

New Business

- Intersectional Funding - The Board approved Intersectional funding for BTC players. This year there are five representatives from BTC. Moving forward for all leagues who play at the national level and are BTC members in good standing will each receive \$100 per team compensation from the Club. Motion made by Mario, seconded by M.A. MMSC
- Clarification on entering courts at exact time - Colleen will add this reminder information in an upcoming Club Update. This happened on a Friday night prior to the social. Colleen will remind the Social Directors Irena and Linda to reiterate the rule with their social participants.
- Fundraiser for Ivan Smith - M.A. is organizing a fundraiser for Ivan in 2023. She had a meeting with the SCTA to request tickets for next year's US Open. This raffle package will include round trip transportation, airfare and hotel for two people. Raffle will also include 2 tickets for 3 days (Sat-Mon) of matches, and entry to the President's Box. More details will be upcoming.
- Service Dogs in the Clubhouse - This policy remains in place at BTC. Only certified service animals will be allowed in the Clubhouse & Clubhouse restrooms. Emotional support dogs do not qualify.
- Larry Calder Retires from Running Men's Ladder - After 4 years, Larry is handing off the reins to Tony Perez, Jeffrey Newton and Sig Kupka.

Adjournment - 8:15 p.m. Next Meeting is October 18, 2022