

**Balboa Tennis Club Board of Directors Meeting Minutes
October 21, 2025**

Meeting called to order at 6:50 p.m. by President Gary Smith in the Balboa Tennis Clubhouse after taking a tour of the front of the Club to see the area in need of upgraded landscape.

Attendees: Gary Smith, Andrew Macfarlane, Maegen Demko, Charles Hamori, Mario Suarez, Angie Crawford, Michael Massaro and Colleen Clery Ferrell.

Approve Minutes - A motion was made by Charles and seconded by Mario to approve the September 2025 Board Meeting Minutes. MMSC

Guest Speaker - None

President's Comments - (Gary Smith) He appreciates the Board taking the initiative to continually improve the Club facility.

Club Director's Report (Colleen Clery Ferrell)

- A. Leagues** - New BTC League Coordinator Maegen Demko spoke about the league format on the website with all the information needed for those players wanting to play league, be a captain and how she will track the information acquired.
- B. Request for Landscaping** - There is an 8' by 32' area in front of the Clubhouse that has been cleared for upgraded landscape to enhance new signage. A motion was made by Maegen to accept the bid by WCP Landscaping and seconded by Michael. MMSC
- C. Request for Additional Security Cameras** - There are two areas specifically at the Club in need of security cameras: down the walkway adjacent to the Reservations Office and the space behind courts 16-18 facing the backboard and stadium court. A motion was made to accept the bid from Golden State CCTV, Inc. by Mario and seconded by Charles. MMSC
- D. Complaint about Court Blowing by HJK patrons** - The Club does not open until 8:00 a.m. The cleaning crew has priority on the courts and in the restrooms.

- E. Membership Total - 1,740**
 - Waiting List -129**
 - Court Usage - 75%**

Committee Reports

A. Budget and Finance (Colleen)

- The Club has \$288,086 in the bank, with \$131,534 in reserves. For the month of September, daily permits and membership were slightly down, as well as tournament income from the SD Metropolitan due to less entrants than last year. (Maegen suggested finding an alternative date when leagues are not as busy such as January - March - for the tournament next year to get more entrants.)
On the expense side, plumbing issues and tennis court light replacement accounted for increased bottom line over 2024. Overall the Club still finished ahead at \$1,810 after depreciation. YTD, membership leads the way at +\$18,000 with income up \$45,000 overall. Plumbing issues account for most of the annual expense so far. Budget to Actual income is up at 81.8% as we are 75% through the year. Projected expenses are right on at 76.8%

B. Facilities

- The restroom plumbing issue - leaking hose bib - was completed and additional plumbing cover boxes were installed in front of the Clubhouse. Resurfacing of courts 11-14 finished. Next year the lower courts are scheduled, as well as the teaching courts.

C. Constitution and Bylaws

- Four BTC Board Members whose term expired in 2025 opted for automatic renewal for 2026-2027.

D. Employment and Personnel

- A special thank you to the BTC staff covering the club responsibilities while the Club Director was out of the country.

E. Ethics - none

Contract and Lease

- A. **Route 6 Cafe** - With the additional furniture now in place and the new surface at the cafe, there is a fresh clean look. Cafe management also installed a push button lock to gain access to the Cafe.
- B. **HJK Ventures** - The HJK pros are scheduling lessons at 7:00 a.m. and both students and pros are becoming agitated that the cleaning crew is blowing their courts. The Board commented that the Pros will need to let the cleaning crew do their work.

Unfinished Business - none

New Business

- **Membership increase for 2026**: Beginning 1/1/26. Mario made the motion and Charles seconded. Passed with a 4-2 vote on 5% increase.

Adjournment - 7:51 p.m

Next Meeting is November 25, 2025